

## Criminal Justice (Fixed Charge Processing System) Working Group

### Tabular report on the implementation of the Recommendations of the Ninth Report of the Garda Síochána Inspectorate – 'The Fixed Charge Processing System: A 21st Century Strategy'

Published July 2018

	Recommendation	Recommendation:  Accepted (A); Accepted with Modification (AM); Rejected (R)	Comment and Current Status	Original Target Date for Implementation	Responsibility
1.1	<p>The Inspectorate recommends that the Department of Justice and Equality immediately convene and chair a Criminal Justice Working Group consisting of the Department of Justice and Equality, Courts Service, the Department of Transport, Tourism and Sport, An Garda Síochána and the Road Safety Authority to oversee and facilitate the implementation of the recommendations in this report.</p>	A	<p>The Working Group was first convened on 18 March 2014 and has met on 32 occasions since then. A preliminary progress report was submitted to the Ministers for Justice &amp; Equality and Transport, Tourism &amp; Sport in July 2014, a second report was submitted in June 2015 and a third report was submitted in February 2017. This tabular report is the fourth progress report to be submitted to the Ministers.</p> <p>It was decided subsequently that the Working Group's membership would be broadened to encompass representatives from the Office of the Director of Public Prosecutions, the Revenue Commissioners, the Department of Housing, Planning &amp; Local Government, and the Office of the Attorney General.</p>	Implemented	Criminal Justice Working Group

2.1	<p>The Inspectorate recommends that the Garda Síochána produce within six weeks of the publication of this report, a consolidated manual containing all directives and circulars relating to the Fixed Charge Processing System. The manual should also include accepted recommendations made in this report. Where the policy is amended, the manual should be amended simultaneously to reflect the change.</p>	A	<p>A consolidated manual on the Fixed Charge Processing System (FCPS) has been completed incorporating all directives and circulars relating to the FCPS. The manual also includes the accepted recommendations made in the Inspectorate's Report.</p> <p>Following a review of the manual by the DPP the revised manual was published on 16 June 2014.</p> <p>In light of issues identified in respect of Fixed Charge Notices/summons, An Garda Síochána has reviewed the manual issued in 2014. A revised fifth addition of the manual will be issued in due course. In addition, An Garda Síochána developed a quick guide to assist members for issue in Quarter 2 2018.</p>	Implemented	Assistant Commissioner Roads Policing
2.2	<p>The Inspectorate recommends that there should be ongoing training on the FCPS and where any significant changes to policy and procedures of the FCPS are introduced, this must be accompanied by an assessment</p>	A	<p>This recommendation has synergies with Recommendation 3.7.</p>	Implemented	Executive Director HR&PD

	<p>and implementation of training needs and requirements.</p>		<p>FCPS training is being delivered on the BA in Applied Policing programme for new Garda Trainees.</p> <p>Training of staff attached to the FCPO was completed in November 2015.</p> <p>Training for CPD staff on the FCPS Policy Document has taken place and CPD staff are training Superintendents and Inspectors on a continuing basis.</p> <p>The Garda Training College has developed a policy on 'examination of decision making' for administrative decisions. The four cancelling authorities have received training on this policy.</p> <p>A workshop took place on 12 March 2015, to outline lessons learned, training and quality issues.</p> <p>In light of issues identified in respect of Fixed Charge Notices/summons, An Garda Síochána has reviewed training provided to members. A Learning and Development Strategy has been drafted to improve how An Garda Síochána provides information to members. In addition, An Garda Síochána developed a quick guide to assist members for issue in Quarter 2 2018.</p>		

2.3	<p>(a) The Inspectorate recommends that the Garda Síochána Internal Audit or Professional Standards Unit undertake regular audit checks of the full operation of the Fixed Charge Processing System.</p> <p>(b) The Inspectorate recommends that a full review of the management and operation of the FCPS be initiated by the Inspectorate within twelve months of publication of this report.</p>	A	<p>This recommendation has synergies with Recommendation 2.6.</p> <p>(a) In light of the appointment of Judge Deery as Independent Oversight Authority (See (b) below), no further audits have been conducted by the Garda Internal Audit section, however the Garda Professional Standards Unit conducts a monthly random examination of terminations to ensure that they are in compliance with procedures.</p> <p>(b) Judge Deery was appointed as Independent Oversight Authority (IOA) for the Garda FCPS Cancellation Policy in January 2015 following a recommendation in the GPSU report, "Examination of the Procedures, Policy and Decision-Making Processes in relation to Cancellations on the Fixed Charge Processing System of Road Traffic-related Offences", published in January 2015. The role of the IOA is to review and monitor the cancellation of the FCPS notices by An Garda Síochána with a view to ensuring compliance with Garda policy. An annual report is submitted to the Minister and published on the Department of Justice &amp; Equality's website. The IOA's review for 2017 continued to confirm 'substantial compliance'</p>	Implemented	Executive Director HR&PD
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			<p>with FCPS cancellation policy and procedures.</p> <p>An Garda Síochána would welcome a full, “end-to-end” review of the FCPS by the Inspectorate, encompassing both the processes and the technical aspects of the system.</p>		
2.4	The Inspectorate recommends that the Fixed Charge Processing Office is given full responsibility for the administration of the National Tracking Allocation System, immediately.	A	The Fixed Charge Processing Office has assumed full responsibility for the administration of the National Tracking Allocation System.	Implemented	Assistant Commissioner Roads Policing
2.5	The Inspectorate recommends that the Fixed Charge Processing Office implement a robust ‘sendback’ process ensuring ‘sendbacks’ are tracked and the system audited with enhanced supervision at district and station levels to ensure ‘sendbacks’ are processed and returned to the FCPO within a reasonable timeframe.	A	A new and robust process for managing "sendbacks" has been implemented. “Sendbacks” are tracked and the system audited. There is enhanced supervision at District and Station levels to ensure “sendbacks” are processed and returned to the Fixed Charge Processing Office within a reasonable timeframe. The process and timeframes are outlined in the Fixed Charge Processing System policy manual.	Implemented	Assistant Commissioner Roads Policing
2.6	The Inspectorate recommends that the Garda Síochána ensure full compliance with the timeframes laid down in the Fixed Charge Processing System policy manual.	A	<p>This recommendation has synergies with Recommendation 2.3.</p> <p>Compliance with the timeframes laid down in the Fixed Charge Processing System policy manual is monitored by the Garda Internal Audit Section.</p>	Implemented	Executive Director HR&PD

2.7	<p>The Inspectorate recommends that a review of the summons serving process be undertaken by the Garda Síochána to ascertain the reasons for the significant level of unserved summonses and to make recommendations to provide a more effective summons serving process.</p>	A	<p>An internal review of the entire summons serving process in An Garda Síochána has been undertaken. The purpose of the review is to ascertain the reasons for the significant level of unserved summonses and to make recommendations to provide a more effective summons serving process.</p> <p>The review process for improving summons service has been partitioned into three areas for review: short-, medium- and long-term.</p> <p>In 2017, An Garda Síochána reported that it had completed implementation in relation to the short and medium-term goals associated with its review of summons service and confirmed that the focus is now directed towards the long-term goals relating to the review.</p> <p>A range of long-term measures (e.g. use of mobile technology/e-summons service) are now being considered and explored by An Garda Síochána and the Working Group, which are critical insofar as the future vision for the FCPS is concerned (Recommendation 5.1 below refers).</p> <p>An Garda Síochána has achieved a notable improvement in the rate of summons service since the commencement of its review, with summons service</p>	Partially Implemented	Assistant Commissioner Roads Policing
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			<p>rates now at their highest in a decade. The introduction of the third payment option (Recommendation 4.4 below refers) is significant in the context of summons service. It is hoped that the knock-on effect of the third payment option will translate into an increase in fixed charge notice payment rates following receipt of the first fixed charge notice and, hence, a decrease in summons activity. Summons serving is a hugely resource intensive process for An Garda Síochána. The Working Group intends to review relevant statistics during the year.</p>		
2.8	<p>The Inspectorate recommends that an electronic document scanning and management system be introduced into the Fixed Charge Processing Office immediately.</p>	A	<p>Electronic document scanning system was fully deployed in the Fixed Charge Processing Office in Quarter 4 2017.</p>	Implemented	Executive Director ICT
2.9	<p>The Inspectorate recommends that the Department of Transport, Tourism and Sport address the legislative deficiency noted, where the driver of:</p> <ul style="list-style-type: none"> <li>• a commercial company vehicle,</li> <li>• a hire agency vehicle, or</li> <li>• an unregistered vehicle</li> </ul> <p>avoids fines and penalty point application. Consideration should be given to legislate to impose heavy penalties on companies who do not nominate the offending driver or those who fail to register their vehicle.</p>	A	<p>While linked in one way with the development of the Master Licence Record (MLR) Project as detailed in Recommendation 2.10, this recommendation is essentially a matter for Road Safety Division at Department of Transport, Tourism and Sport (DTTAS) to deal with in primary legislation. DTTAS has previously tried to legislate for this issue. Section 20 of the Road Traffic Act 2004 had been identified by An Garda Síochána as exceptionally cumbersome</p>	General Scheme of Bill to be published in Q4 2018	Criminal Justice Working Group

			<p>and unenforceable and the intention was to replace it with Section 45 of the Road Traffic Act 2010, which was drafted in direct consultation with An Garda Síochána. However, since Section 45 was drafted and in view of the fact that the MLR Project has been undertaken, both DTTAS and An Garda Síochána believe that a much more robust and enforceable provision is now required. Consideration will be given to options to deal with this issue in the context of a Road Traffic (Miscellaneous Provisions) Bill being developed in 2018. It is hoped to have the General Scheme of such a Bill published in Quarter 4 2018.</p> <p>The findings of the Working Group sub-group on organisational legal entities (as detailed in Recommendation 2.10) are expected to be an input to this Bill.</p>		
2.10	The Inspectorate recommends that a system be introduced immediately to ensure that all penalty points are endorsed on driving licences.	A	<p>There are a number of project streams on-going at the Driver and Vehicle Computer Services Division (DVCS) of DTTAS VCSD in a programme of change to address this recommendation.</p> <p><b>MLR Vehicle Driver Matching</b>  DTTAS established the MLR Matching project, which associates vehicle owner records against driver records in the National Vehicle and Driver</p>	Quarter 4 2019	Criminal Justice Working Group



			<p>File (NVDF). The MLR is seen as a key component in meeting this recommendation, along with further enforcement and prosecution activities. The first phase of the MLR matching project went live in November 2017. This phase involved matching privately-owned vehicles and drivers on name and address details. After removing all duplicate records to reduce the possibility of mismatches, roughly 18% of active vehicle records have been successfully matched with driver records. This matching process runs every week, after which a file containing the vehicle-driver associations is sent to An Garda Síochána for use in the FCPS. New legislation will be required to enable other MLR matching methods and DTTAS has planned to begin efforts in this area in a Road Traffic (Miscellaneous Provisions) Bill in 2018.</p> <p><b>Data Integrity and Cleansing</b> DTTAS produced a whitepaper highlighting issues related to establishing the identity of organisational owners of vehicles, such as companies and state organisations. This paper identified a number of issues and inconsistencies and a set of proposed actions to provide clarification in this area. On foot of this paper, a sub-group was established to work through the proposed actions.</p>		
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			The group met in January 2018 and the findings of this group are envisaged to be a key component in creating an MLR for organisational entities.		
2.11	The Inspectorate recommends that with the redeployment of Garda robot vans the non-intercept detection of road traffic offences should be fully outsourced.	A	The final Garda Robot vehicles were deemed end of life in Quarter 4 2017. Non-intercept detection is now fully outsourced. These vehicles were not suitable for redeployment to other duties and were utilised until no longer serviceable.	Implemented	Assistant Commissioner Roads Policing & Criminal Justice Working Group
2.12	The Inspectorate recommends that following the implementation of recommendation 2.11, the residual functions of the Office for Safety Camera Management should transfer to the Fixed Charge Processing Office.	R	Having reviewed the functions of both the Office for Safety Camera Management and the Fixed Charge Processing Office, An Garda Síochána is of the view that the functions of both offices are inherently different and should remain separate.	Concluded (Recommendation was not implemented following careful consideration; recommendation now closed)	Assistant Commissioner Roads Policing & Criminal Justice Working Group
2.13	The Inspectorate recommends that the Fixed Charge Processing System recognises that driver and vehicle documents have been produced irrespective of the Garda station where they are produced.	A	The Garda Roads Policing Bureau has written to the Inspectorate to seek the views of the Inspectorate in relation to the new IT Solution.  A change to the PULSE system to enable it to recognise the production of driver and vehicle documents to any Garda Station was under development, however this recommendation has since been reviewed by An Garda Síochána. A process	Implemented	Executive Director ICT

			<p>operated by GISC in relation to the looking up of the "production of Driver and Vehicle Documents" addresses the issue identified without the necessity for a PULSE update. This process has been communicated to the Inspectorate, which has indicated it is a satisfactory solution to the issue.</p>		
2.14	<p>The Inspectorate recommends that the Criminal Justice Working Group facilitate the introduction of an on-line payment option for the payment of Fixed Charge Notices.</p>	A	<p>An Garda Síochána introduced an on-line payment facility on 14 March 2017 in relation to non-penalty point Fixed Charge Notices to coincide with the Third Payment Option Project (See Recommendation 4.4 below). These represent approximately 30% of payments.</p> <p>The remaining part of this recommendation for implementation will involve the introduction of an on-line payment facility for penalty point-Fixed Charge Offences. There are greater challenges associated with the implementation of this part of the recommendation. It has been agreed that a secure online identify verification system will need to be developed before proceeding to processing these Fixed Charge Offences online. This system will need to ensure that penalty points are associated with the correct individual/legal entity. The nature of this recommendation is long-term</p>	Partially Implemented	Criminal Justice Working Group

			and the Working Group will revisit this recommendation in 2018. The next step will involve further analysis and the production of a business case.		
2.15	The Inspectorate recommends that the Criminal Justice Working Group consider alternative measures for collecting unpaid fixed charge fines and bring forward solutions to address administrative inefficiencies in this area.	A	<p>The Fines (Payment and Recovery) Act, 2014 provides a significant range of new options to assist in the payment and enforcement of fines, including road traffic fines, instalment, recovery orders, attachment of earnings and community service. Following completion of the necessary preparations to implement the legislation, the Act was commenced in its entirety on 11 January 2016.</p> <p>The ICT Project underpinning this project is now completed and the first applications to bring people back to Court who have not paid their fines were made in 2017. To date, the legislation has not brought about the results anticipated and the Courts Service is issuing more fines notices in 2018, which may see different outcomes.</p> <p>Discussions are continuing at the Working Group to identify more efficient ways of collecting fixed charges and fines imposed by the Courts.</p>	On-going	Criminal Justice Working Group
2.16	The Inspectorate recommends that the Criminal Justice Working Group should review the 614 fixed charge offences currently listed and make recommendations	R	The Inspectorate recommended a review of existing fixed charge notice offences to determine whether certain offences should	Concluded (Recommendation was not implemented following careful consideration;	Criminal Justice Working Group

	<p>on whether certain offences should be designated for adjudication through an administrative process, rather than further congest the local district courts.</p>		<p>be designated for adjudication through an administrative process, thereby reducing the burden on busy District Courts. A sub-group of the Criminal Justice (FCPS) Working Group examined this issue and reviewed the range of relevant offences in consultation with the Office of the Attorney General. The Working Group concluded that, in these circumstances, the value of any change would likely be outweighed by the risk of legal challenge and associated uncertainty. The Working Group is willing to explore the implications of this recommendation further with the Inspectorate, having regard to the other measures being introduced to improve the operation of the FCPS.</p>	<p>recommendation now closed)</p>	
3.1	<p>The Inspectorate recommends that where a Garda employee retires or leaves the force, their PULSE access registered number must be deactivated on the date the employee ceases to be a member of the Garda Síochána.</p>	A	<p>The PULSE access registered number of a member of the Garda Síochána is deactivated when he or she retires or leaves the Force. Garda ICT is formally notified of a retirement or termination of service by means of a Headquarters Bulletin issued by HRM.</p> <p>An electronic process of notification has been developed by Executive Director HR&amp;PD and Executive Director ICT, which results in PULSE access being deactivated on the date the employee ceases to be a member of the Garda Síochána.</p>	<p>Implemented</p>	<p>Executive Director HR&amp;PD &amp; Executive Director ICT</p>

			A formal process is in place between HR Navan and Garda ICT Operations, this is a real-time, web-based solution to allow deactivation of Gardaí accounts for all personnel leaving the force.		
3.2	<p>The Inspectorate recommends that the Department of Justice and Equality bring forward enabling legislation providing the Garda Síochána with authority to cancel Fixed Charge Notices on a discretionary basis, providing clear parameters on the use of that discretion.</p>	R	<p>The Department of Justice and Equality considered this recommendation in consultation with the Office of the Attorney General. The conclusion reached following this consideration was that the existing procedures appear to comply with the general guideline on the exercises of prosecutorial discretion. The Working Group is willing to explore the implications of the advice provided by the Attorney General's Office with the Inspectorate, in the context of the broader improvements, which have been made to the operation of the Garda FCPS cancellation policy.</p> <p>The appointment of the IOA for the Garda FCPS Cancellation Policy in January 2015 to review and monitor the cancellation of the FCPS notices by An Garda Síochána with a view to ensuring compliance with Garda policy is noted in the context of this recommendation. An annual report on compliance has been submitted to the Minister for Justice &amp; Equality since the appointment of the IOA. The IOA's most recent review (for</p>	<p>Concluded (Recommendation was not implemented following careful consideration; recommendation now closed)</p>	<p>Department of Justice and Equality</p>

			2017 – published on www.justice.ie) confirmed substantial compliance with FCPS cancellation policy and procedures.		
3.3	The Inspectorate recommends that the Garda Síochána policy on fixed charge cancellations include an unambiguous definition of ‘exceptional circumstances’ when cancelling a Fixed Charge Notice.	A	An Garda Síochána Policy on fixed charge cancellations includes clear guidelines indicating what constitutes ‘exceptional circumstances’ when cancelling a Fixed Charge Notice.	Implemented	Assistant Commissioner Roads Policing & Criminal Justice Working Group
3.4	The Inspectorate recommends that the district officer be notified of each detected road traffic offence of an on-duty member to determine whether the member breached the road traffic regulation while on duty and whether cause to breach traffic regulations was present; and if not, recommend internal sanction.	A	This recommendation has synergies with Recommendation 3.5.  A Garda Headquarters Directive has been issued outlining the requirement to notify the District Officer in respect of each detected road traffic offence of an on-duty member, the purpose of which is to determine whether the member breached the road traffic regulation while on duty and whether cause to breach traffic regulations was present; and, if not, recommend internal sanction.	Implemented	Executive Director HR&PD
3.5	The Inspectorate recommends that the district officer should be notified of any road traffic offence detection involving any off-duty Garda member as this may impact on the assignment of driving duties for the member concerned.	A	This recommendation has synergies with Recommendation 3.4.  A Garda Headquarters Directive issued on 3 July 2014, outlining the requirement to notify the District Officer of any road traffic offence detection involving any	Implemented	Ex. Dir. HR&PD

			Garda or Civilian member which occurred while on duty. In addition, any Garda or Civilian member, whose duties involve the driving of any vehicle, who receives penalty points for a road traffic offence while off-duty bringing the total to more than 8 penalty points at any time, must report the matter, as these may impact on the assignment of driving duties for the member concerned.		
3.6	The Inspectorate recommends that when the Fixed Charge Processing Office is examining a petition for cancelling a Fixed Charge Notice, previously granted cancellation petitions in relation to the same vehicle and the same driver must be considered as part of the decision making process.	A	<p>The updated manual on the Fixed Charge Processing System outlines that previous cancellations are now considered when a new petition for cancellation in relation to the same driver and vehicle is made, at the Fixed Charge Processing Office.</p> <p>In light of issues identified in respect of Fixed Charge Notices/summonses, An Garda Síochána has reviewed the manual issued in 2014. A revised fifth edition of the manual will be issued in due course.</p>	Implemented	Assistant Commissioner Roads Policing
3.7	The 'cancelling authority' and support staff must be provided with comprehensive training on the Fixed Charge Processing System; in particular, the exceptional grounds, parameters and examples under which a Fixed Charge Notice may be cancelled.	A	<p>This recommendation has synergies with Recommendation 2.2.</p> <p>FCPS training is being delivered on the BA in Applied Policing programme for new Garda Trainees.</p>	Implemented	Director of Training



			<p>Training of staff attached to the FCPO was completed in November 2015.</p> <p>Training for CPD staff on the FCPS Policy Document has taken place and CPD staff are training Superintendents and Inspectors on a continuing basis.</p> <p>The Garda Training College have developed a policy on 'examination of decision making' for administrative decisions. The four cancelling authorities have received training on this policy.</p> <p>A workshop took place on 12 March 2015, to outline lessons learned, training and quality issues.</p> <p>In light of issues identified in respect of Fixed Charge Notices/summonses, An Garda Síochána has reviewed training provided to members. A Learning and Development Strategy has been drafted to improve how An Garda Síochána provides information to members. In addition, An Garda Síochána developed a quick guide to assist members for issue in Quarter 2 2018.</p>		
3.8	The Inspectorate recommends that the cancellation authority for Fixed Charge Notices be centralised immediately in the Fixed Charge Processing Office only.	A	The new policy manual includes that the cancellation authority for Fixed Charge Notices is centralised at Fixed Charge Processing Office.	Implemented	Assistant Commissioner Roads Policing

3.9	<p>The Inspectorate recommends that when a Fixed Charge Notice petition is received at the Fixed Charge Processing Office, it will only be considered where the petition is accompanied by factual third party evidence supporting the reason for cancellation. Where a petition is not supported by such evidence, the petition is to be denied and the recipient of the Fixed Charge Notice informed immediately.</p>	A	<p>The new policy manual outlines the cancellation petition policy.</p> <p>This recommendation has synergies with Recommendation 3.10.</p> <p>An Garda Síochána can confirm that this recommendation is adhered to operationally by the cancelling authorities, as confirmed in the report from the IOA (See earlier references to IOA).</p>	Implemented	Assistant Commissioner Roads Policing
3.10	<p>The Inspectorate recommends that the Garda Síochána immediately put in place a mechanism ensuring that all offenders are informed of the cancellation petition policy of the Fixed Charge Processing System, including the discretionary grounds and parameters by which they may be cancelled in exceptional circumstances. This information must be available on the Garda website and clearly stated on the Fixed Charge Notice.</p>	A	<p>The cancellation petition policy of the FCPS, including the discretionary grounds and parameters by which they may be cancelled in exceptional circumstances, is available to the public on the Garda website and clearly stated on the Fixed Charge Notice.</p>	Implemented	Assistant Commissioner Roads Policing
3.11	<p>The Inspectorate recommends that a request to cancel a FCN should be submitted to the FCPO on a FCN Cancellation Form only. The Form should be available on the Garda Síochána website or by request from the FCPO.</p>	A	<p>The request to cancel a Fixed Charge Notice shall be submitted to the Fixed Charge Processing Office (FCPO) on a FCN Cancellation Form only. The form is available on the Garda Síochána website and by request from the FCPO.</p>	Implemented	Assistant Commissioner Roads Policing
3.12	<p>The Inspectorate recommends that the HQ Directive of 30 August 2013 be amended to reflect clearly the Inspectorate's and the Comptroller and Auditor General's</p>	A	<p>The new policy manual cancels HQ Directive of 30 August 2013 and reflects the Inspectorate's and the Comptroller and Auditor</p>	Implemented	Assistant Commissioner Roads Policing

	recommendations on the authority to cancel Fixed Charge Notices.		General's recommendations on the authority to cancel Fixed Charge Notices.		
4.1	<p>The Inspectorate recommends that the Criminal Justice Working Group coordinate the development of a bar coded pre-summons notepad for recording and serving a notice of a fixed charge offence.</p>	A	<p>Recommendations 4.1, 4.2, 4.3, 4.5, 4.6 and 4.7 are medium-long-term in nature, requiring significant investment and planning. These issues have received preliminary examination by the Working Group and will be addressed in further detail by the Group.</p>	<p>Preliminary examination completed June 2015. FCPS and Courts system technology cannot support implementation of project currently.</p> <p>An Garda Síochána made a presentation to the Working Group on its proposed future use of mobile technology in September 2017. A further internal workshop on the use of mobile technology was scheduled by An Garda Síochána on 26 March 2018 to examine the inclusion of a facility to apply for a Fixed Charge Notice using mobile technology.</p> <p>Legislation will be required to compel individuals issued with a pre-summons document to attend Court.</p> <p>The Working Group will continue to progress this medium-long-term recommendation with a view to ensuring that continued momentum is brought to bear on all Working Group members to achieve full and timely implementation.</p>	Criminal Justice Working Group

				<p>As part of the Modernisation and Renewal Programme, An Garda Síochána has commenced a Mobility Project. A pilot is currently underway in the Limerick Division. Participants have been given mobile phones, which have a range of applications that are designed specifically to help Gardaí in their day-to-day tasks. One key application that has been developed for this pilot is a Traffic App. This app enables users to search for vehicle information from PULSE by entering a vehicle registration number into the mobile phone. A Driver Licence Look-up Function has also been rolled out by the Mobility team following recommendations from participants. In addition, work has commenced in respect of incorporating the facility to create a Fixed Charge Notice in the mobility project. A working group has been established and initial meetings held with relevant stakeholders in this regard.</p>	
4.2	The Inspectorate recommends that the Criminal Justice Working Group coordinate a process to ensure compatibility of the	A	See Recommendation 4.1 above	See Recommendation 4.1 above	Criminal Justice Working Group

	various agency systems to accommodate the implementation and activation of the pre-summons document.				
4.3	The Inspectorate recommends that all intercept pre-summonses be reported by the detecting member to the Garda Information Service Centre for entry into the Fixed Charge Processing System.	A	See Recommendation 4.1 above	See Recommendation 4.1 above	Criminal Justice Working Group
4.4	The Inspectorate recommends that the third payment option to pay a Fixed Charge Notice, as provided for in Section 44 of the Road Traffic Act 2010 be commenced.	A	<p>The Third Payment Option was rolled out on 1 June 2017 and is the culmination of a successful and challenging cross-agency project, involving An Garda Síochána, the Courts Service, the Office of the Attorney General and the Departments of Justice &amp; Equality and Transport, Tourism &amp; Sport. The ICT system underpinning the project was completed in 2016, however new amending primary legislation was required to be drafted, enacted and commenced in order to bring the Third Payment Option into effect. The relevant provisions were conveyed via the Road Traffic Acts 2010 and 2016 and the Courts Act 2017.</p> <p>The Courts Service provided the Working Group with a preliminary overview of the operation of the third payment option over the period 25 October 2017 – 13 July 2018 (the period since 25 October 2017 being the first period during which third payment option summonses were</p>	Implemented	Criminal Justice Working Group

			<p>scheduled for the courts since the introduction of the third payment option on 1 June 2017). Take-up of the third payment option was at 35% during the period examined, which represents a good initial result.</p> <p>It is hoped that the knock-on effect of the third payment option will translate into an increase in fixed charge notice payment rates following receipt of the first fixed charge notice. The Working Group intends to review relevant statistics during the year.</p>		
4.5	<p>The Inspectorate recommends that the Criminal Justice Working Group coordinate the establishment and implementation of the case callover list process.</p>	A	<p>See Recommendation 4.1 above</p> <p>The sub-group charged with examining this issue has reported and recommended that the process cannot be implemented at this point in time. However, many of the issues which this recommendation is seeking to solve will be addressed by the introduction of the third payment option.</p> <p>During the period 25 October 2017 – 27 February 2018, which was the first period during which third payment option summonses were scheduled for the courts since the introduction of the third payment option on 1 June 2017, take-up of the third</p>	See Recommendation 4.1 above	Criminal Justice Working Group

			<p>payment option was at almost 39%.</p> <p>A more complete and useful set of data will be available by end 2018/early 2019 for analysis purposes, following consideration of which, the sub-group and Working Group will be in a more informed position to reconsider this recommendation.</p>		
4.6	The Inspectorate recommends that a hand-held electronic device capable of populating and printing a pre-summons be developed for use as part of the Fixed Charge Processing System.	A	See Recommendation 4.1 above	See Recommendation 4.1 above	Criminal Justice Working Group
4.7	The Inspectorate recommends that the Criminal Justice Working Group coordinate the development of the non-intercept bar coded pre-summons for issuance by the Fixed Charge Processing Office to registered vehicle owners detected committing fixed charge offences.	A	See Recommendation 4.5 above	See Recommendation 4.1 above	Criminal Justice Working Group
5.1	The Inspectorate recommends that the Criminal Justice Working Group facilitate the subsequent development of the proposed future vision of the Fixed Charge Processing System, as set out in Chapter 5 of this report.	A	<p>See Recommendation 4.1 above</p> <p>The Working Group organised a FCPS future vision workshop on 2 November 2017.</p> <p>The Policing Authority and the Inspectorate were represented at the workshop, along with the Working Group representatives, Assistant Commissioner Roads Policing and Garda IT personnel. The workshop was</p>	Ongoing – Long-term in nature.	Criminal Justice Working Group

			<p>facilitated by an external facilitator.</p> <p>The workshop focussed on a number of key questions in the context of formulating an agreed future vision for the FCPS with a view to agreeing a set of action points that were specific, time-bound, included appropriate follow-up and provided a road map for the future vision of the FCPS over the coming years. The following five steps were agreed:</p> <ul style="list-style-type: none"><li>• Step 1 – Review current actions</li><li>• Step 2 – Seek agreement on actions</li><li>• Step 3 - Agree Future Vision</li><li>• Step 4 – Appoint project champion</li><li>• Step 5 – Seek Government endorsement of Future Vision</li></ul> <p>The Working Group agreed to progress these five key steps as a priority in the first half of 2018, beginning with preparation of a headline paper to articulate the future vision for the FCPS. A follow-up workshop will be held in 2018.</p>		
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